



## INQUIRY – 04/PLX/2023

PURCHASER: **POLFARMEX S. A.**  
99-300 Kutno; ul. Józefów 9  
NIP **7750001711**

- I. The inquiry is connected with the implementation of a R&D commercial project entitled "Development of an innovative drug combination with beneficial use in the treatment of hypertension", co-financed from the government budget by the Polish Medical Research Agency (Agencja Badań Medycznych).

### II. OPIS PRZEDMIOTU ZAMÓWIENIA

- Subject of the contract:

**Oscillating sieve mill (drive unit with a control panel, and a working module giving the possibility of sieving and rubbing materials in oscillating motion) with a set of sieves:**

- The set of sieves include at least sieves with mesh sizes: 2mm (1 piece); 1.6mm (1 piece); 1mm(1 piece); 0.63mm (5pcs); 0.5mm (5pcs); 0.4mm (5pcs); 0.2mm (5pcs).
- Free-standing device intended to be placed on a laboratory table
- Working module enabling easy and quick assembly/disassembly to/from the drive unit (The whole operation takes no longer than 10 minutes for a trained employee).
- Productivity of the device - about 2-20 kg/h
- Power supply from a single-phase network 230V/50Hz,
- Rated power not less than 600 W,
- Output torque from the drive unit, not less than 20 Nm,
- Ability to set the working time in the range of at least 1 min. up to 6 hours,
- Display showing the speed setting and the current speed value during the operation of the device
- Components in contact with the manufactured product must be made of stainless steel.
- All components of the device must be brand new.
- Equipped with all the elements and utensils needed to use the working module,
- Technical documentation of the set, IQ/OQ together with the instruction manual in Polish and English, containing the description and characteristics of the set to the extent necessary for the user.
- Certificates for all materials that may come into direct contact with the product.
- EC declaration of conformity and CE mark (meeting the EU safety requirements for the product)
- Assembly of the working module to the drive unit and mechanical test of operation throughout range of available rotational speeds carried out by a qualified person an employee of the Supplier in the presence of a representative of the Ordering Party,
- Training of the ordering party's staff in the field of operation and operation (including cleaning and maintenance), combined with the presentation of the operation and operation of the working module and the drive unit, conducted at the ordering party's premises.
- Warranty card in Polish, minimum warranty period: 12 months from the date of protocol handing over the set for use.



- The contracting authority ~~allows~~ / does not allow partial bids.

### III. PLACE OF ORDER EXECUTION

POLFARMEX S. A.  
99-300 Kutno; ul. Józefów 9

### IV. ORDER COMPLETION DEADLINE

- Order completion date: up to 12 weeks from the date of placing the order.

### V. TERMS OF PARTICIPATION IN THE PROCEEDINGS

- Assured warranty and post-warranty service in Poland
- Experience in supplying pharmaceutical companies, documented by a minimum of three completed deliveries within the last year (confirmed by invoices).

### VI. DESCRIPTION OF THE PRICE CALCULATION

- The price should be calculated in net and gross values and entered in the bid form.
- Prices expressed in a currency other than PLN will be converted into PLN according to the average exchange rate of the National Bank of Poland as of the date of opening the proceedings.
- The price should include all costs related to the execution of the order.

### VII. KRYTERIA OCENY OFERTY

- When evaluating tenders, the Ordering Party will be guided by the following criteria:
  - Price - weight 90%
  - Order completion date - weight 10%

The point evaluation of the offer will be made in accordance with the following formula:

$$O_P = P_C + P_T$$

gdzie:

- $O_P$  - point evaluation of the offer
- $P_C$  - the number of points obtained under the "Price" criterion
- $P_T$  - the number of points obtained under the criterion "Order completion date"

- The number of points ( $P_C$ ) in the "Price" criterion will be calculated according to the formula:

$$P_C = \frac{C_N}{C_B} * 90$$

where:

- $P_C$  - number of points under the "Price" criterion
- $C_N$  - the lowest net price among all offers subject to evaluation



C<sub>B</sub> - net price of the examined offer

- The number of points (P<sub>T</sub>) in the "Order completion date" criterion will be awarded as follows:
  - order completion time less than 10 weeks - 10 points
  - order completion time from 10 to 11 weeks - 5 points
  - order completion time over 11 weeks - 0 points
  
- The tender with the highest number of points will be considered the most advantageous. The offer can get a maximum of 100 points. Calculations will be made with an accuracy of two decimal places.

#### **VIII. DATE AND FORM OF SUBMISSION OF OFFERS**

- Bids must be submitted by the deadline of March 25, 2023.
- The bid should be submitted electronically in the form of documents signed by the bidder or scans thereof to: [oferty.polfarmex@polfarmex.pl](mailto:oferty.polfarmex@polfarmex.pl)

#### **IX. OTHER ESSENTIAL TERMS OF THE ORDER**

Payment terms: transfer, VAT invoice, payment term 21 days.

Contractual penalties: in case the bidder fails to complete the order within the declared period, the contractual penalty is up to 20% of the order value.